

How to Apply For a SAQA Evaluation

Step 1. Go to the <https://saqa.org.za/>

Step 2. Click on Services - Evaluation of Foreign Qualification - Apply for an Evaluation



Step 3. Tick the box and click on close

IMPORTANT NOTICE

APPLICANTS FOR THE EVALUATION OF FOREIGN QUALIFICATIONS

As of 4 February 2025, SAQA is launching a new foreign evaluation application system.

To view the status of applications that were applied prior to 4 February 2025, or to download your e-Certificate, please use this link: <https://dfqeas.saqa.co.za/dfqeas/>

For a new application of your foreign qualification, please use this system and complete all relevant fields required in completing the application for submission to SAQA. For ease of reference please consult the user manual.
[User Manual PDF](#)

SAQA requires the qualification holder (QH) to lodge an online application for the evaluation of a foreign qualifications and this cannot be done through a third party.

The above is to ensure that QHs are the prima facie owners of their applications and the outcome thereof, including the protection of their private details and improved communication between the applicant and SAQA. Please note that the status of your application will be communicated through this platform as well as through e-mail message to your primary e-mail address on your application.

This therefore requires that QHs must apply using their own, unique contact details.

Please note the fee structure that applies to the evaluation of foreign qualifications.
[SAQA Fee Structure](#)

☒ I have read and understood the above notice and will comply with its content

Close

Step 4. Click on Register and create a profile

 Authentication Services



Email/Username

Password

☐ show password

Login

New User?

Register

Forgot password? [Reset password](#)

If you applied for an evaluation of a foreign qualifications before 4 February 2025 or need to download your electronic SAQA Certificate of Evaluation (eSCoE), it can be retrieved from the following link: <https://dfqees.saqa.co.za/dfqees/All> new foreign evaluation applications should be completed on this page.

Step 5. Click on Create a New Application

 Authentication Services

HM

View Profile

Applications

Appeals

Documents

Applications

All Applications (With) Completed Evaluations



You currently don't have any applications

[Create a new application](#)



Create an Application

Step 6. Choose Verification and NQF Comparisson and click on Continue

Foreign Qualification Application

Select the type of verification you want for this application

☒ Verification and NQF Level Comparison



Cancel



Continue

Step 7. Read the requirements and click on Continue

Foreign evaluation requirements

1. Qualification holder's details
2. Qualification details
3. Supporting documents (ID, Certificate/Confirmation Letter, Transcript, Consent form etc.)
4. Payment details

A foreign qualification is :

- issued by a nationally recognised institution and forms part of the national education and training system of a country other than South Africa.

A foreign qualification is not :

- a South African qualification.
- a Professional membership or a professional designation.
- a certificate based on a short course; or in-service training, a workshop or seminar, or workplace integrated learning which does not form part of the requirements to obtain a qualification.

None of the above should be submitted as a foreign qualification to be evaluated by SAQA

Note :

***Some institutions may require you to pay additional fees, which you will be provided with banking details and you will need to make payments outside the SAQA system and provide the proof of payment to SAQA via the portal.

***Note you may start the process and save to continue later

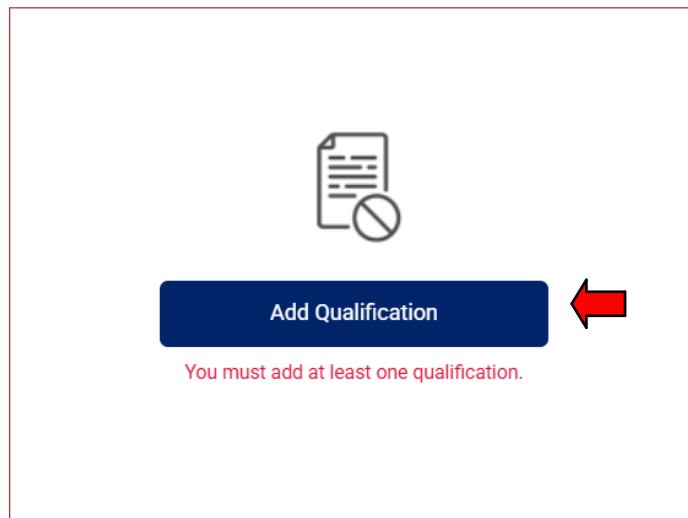
Cancel

Continue

Step 8: Check your details, add the reason for the evaluation and agree to the terms and conditions and click on Next

[illegible]

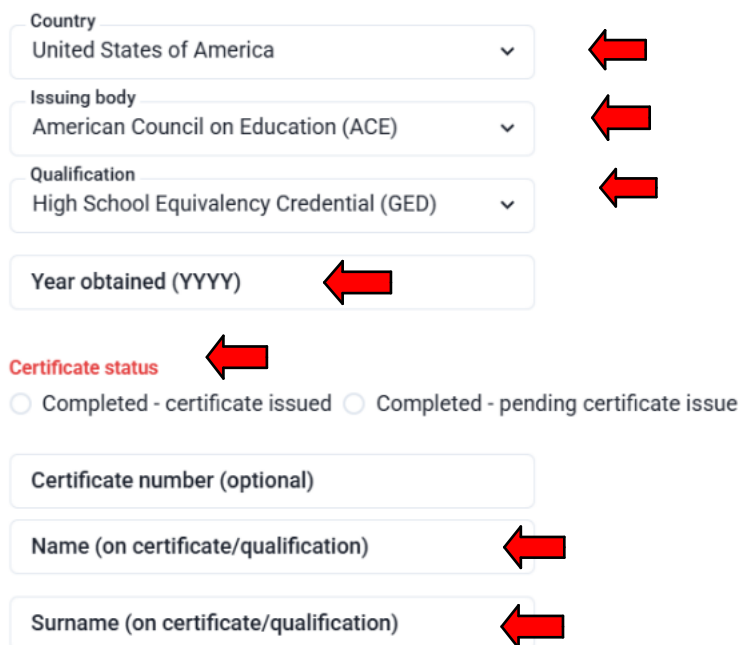
Step 9: Scroll down and click on Add a Qualification



The image shows a light blue rectangular box containing a document icon with a red prohibition sign over it. Below the icon is a dark blue button with the text "Add Qualification" in white. A red arrow points to the button from the right. Below the button, the text "You must add at least one qualification." is displayed in red.

Step 10. Add the Qualification Details

Qualification details



The image shows a form titled "Qualification details" with several input fields. Each field has a red arrow pointing to it from the right. The fields are: "Country" (dropdown menu with "United States of America" selected), "Issuing body" (dropdown menu with "American Council on Education (ACE)" selected), "Qualification" (dropdown menu with "High School Equivalency Credential (GED)" selected), "Year obtained (YYYY)" (text input field), "Certificate status" (radio button selection with "Completed - certificate issued" selected), "Certificate number (optional)" (text input field), "Name (on certificate/qualification)" (text input field), and "Surname (on certificate/qualification)" (text input field).

Step 11. Download the consent form, complete it and sign it

Identity document
WhatsApp Image 2026-09-17 at 13.57.24.jpeg X **Upload file**

Please download the Consent Form using this [link](#)

Consent form
Doc - 17 Sep 2026 - 13-27.pdf X **Upload file**

Certificate/Confirmation Letter
Henno GED diploma.pdf X **Upload file**

For applications of school leaving qualification that do not include academic transcripts, please upload the school leaving certificate in both fields (including the transcript upload field).

Transcript
GED transcripts.pdf X **Upload file**

Other
Upload other supporting documents here **Upload file**

Step 12. Upload your ID, signed consent form, diploma and transcript and click on Confirm

Identity document
WhatsApp Image 2026-09-17 at 13.57.24.jpeg X **Upload file**

Please download the Consent Form using this [link](#)

Consent form
Doc - 17 Sep 2026 - 13-27.pdf X **Upload file**

Certificate/Confirmation Letter
Henno GED diploma.pdf X **Upload file**

For applications of school leaving qualification that do not include academic transcripts, please upload the school leaving certificate in both fields (including the transcript upload field).

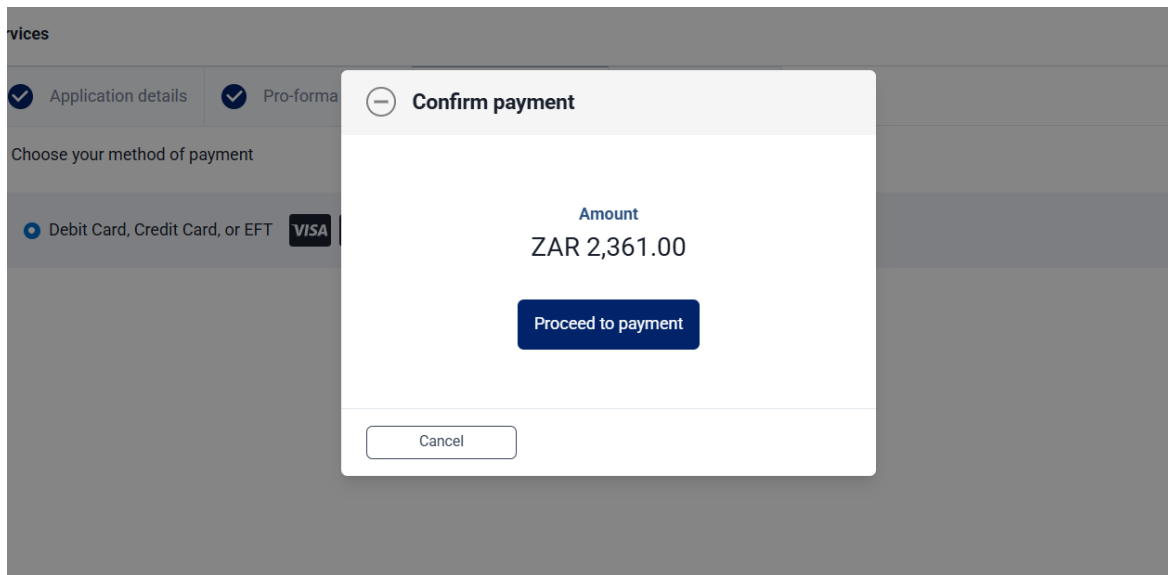
Transcript
GED transcripts.pdf X **Upload file**

Other
Upload other supporting documents here **Upload file**

Cancel

Confirm

Step 12. Proceed to payment. NB: Payments can only be done with a debit or credit card, no cash deposits or EFT payments.



The image shows a web application interface with a modal dialog box for confirming a payment. The background is a dark grey panel. At the top left, the word "vices" is partially visible. Below it, there are two tabs: "Application details" and "Pro-forma", both with checkmark icons. Under the "Pro-forma" tab, the text "Choose your method of payment" is displayed. Below this text, there is a radio button selected next to the text "Debit Card, Credit Card, or EFT", followed by a "VISA" logo. The modal dialog box is white with a grey header bar containing a minus icon and the text "Confirm payment". The main body of the modal is white and contains the word "Amount" in blue, followed by the amount "ZAR 2,361.00" in black. Below the amount is a dark blue button with the text "Proceed to payment". At the bottom of the modal is a white button with the text "Cancel".

Step 13: Remember to upload your POP and to submit the application.